

Training & Tracking — How It Works

Two simple loops: practice every day, and complete your 19 steps. This page shows who writes what, where, and when.

• let it dough

1 THE DAILY PRACTICE LOOP — EVERY SHIFT



2 THE LEARNING PATH — 19 STEPS, 3 BANDS



3 EACH SHEET IN ONE LINE

Sheet	What it's for	Who writes on it	When
Staff Manual App on your phone	Everything we expect + role-play training. Your reading progress lives on your phone.	You (Mark as read)	Anytime — works offline
Weekly Practice Log paper · at the counter	Proof of every practice round — one line per round, partner named.	You write · Akio initials	Right after each round
Monthly Activity Board paper · on the wall	Practice counts at a glance. Empty row = not practicing — it shows.	You fill circles · Akio checks	Each round · weekly check
Training Passport paper · one per person	Your personal 19-step record. Only a signed step counts.	Akio signs & dates	When you pass a step
Team Wall Chart paper · on the wall	The whole team's steps in one grid — who's where, at a glance.	Akio (dates)	When a step is signed
Master Index binder cover	The order of everything + which sheet to use for each step. QR to this app.	Nobody — read it	When unsure what's next

4 THE RULES THAT KEEP IT FAIR

No blank days — every day ends with a number

After close, the day box on the Practice Log gets that day's total. 0 is written too, with its reason on a line — a silent blank counts as zero and gets a same-week conversation.

Not written = didn't happen

No line on the log and no initial means the round doesn't count — for anyone, every time.

Your partner is your witness

Both names on a line must be real. Practiced in a pair? Each person writes their own line.

Practice honestly — the test shows the truth

Counts are checked against role-play tests and the Mystery Shopper. Steady, real practice always wins.

Not a punishment system

Feedback is one good thing + one thing to fix. Bands are earned at your own pace — nobody is compared.